AZTech
Operations Committee Charter

Element	Definition	Focus
History and Business Case	Brief history of the situation leading to the chartering of the Operations Working Group. Business case addresses organizational relevance and urgency [financial, growth/re-alignment, service and culture]	The AZTech Intelligent Transportation Systems (ITS) Model Deployment began as an experimental project that was federally funded from 1996-2003. It is a regional collaboration of both public and private sectors and has been highly successful. The initial phase of AZTech cleared the path for this next phase by removing institutional barriers, building collaborative relationships and garnering resources to ensure its effectiveness. In 2003, the group recommitted resources and set new strategy for the next phase of development and deployment. In 2005, AZTech won the Return on Investment Award from ITS America. The AZTech Operations Committee is a critical component of developing and ensuring regional cooperation in transportation management.
Mission	What business is AZTech in?	To champion the integration of intelligent communication and transportation systems technologies for regional solutions that provide timely and accurate information, save lives, improve mobility, and enhance quality of life.
Vision	What would we like AZTech™ to become?	A world class regional transportation and communication system that provides real-time information and on-time services to enable safe and efficient travel meeting the needs of our community.
Values	What common beliefs and ideals does AZTech™ value?	▪ Collaboration ▪ Leadership ▪ Integration ▪ Results
Strategies	The strategies needed to achieve the AZTech Mission and Vision	▪ Establish Education and Outreach Programs ▪ Expand and Strengthen Partnerships ▪ Plan, Develop and Deploy Integrated Systems ▪ Optimize Regional Operations and Management ▪ Research and Test New Technological Opportunities
Purpose of the Operations Committee (core question & deliverables)	Reason the AZTech Operations Committee exists	The AZTech Operations Committee exists to facilitate the realization of the vision and mission of AZTech by: ▪ Executing on strategy and priorities for regional operations and management ▪ Requesting and garnering appropriate resources ▪ Resolving or escalating issues to the AZTech Executive Committee ▪ Identifying significant political, institutional, or resource barriers ▪ Championing "the cause" and affording educational opportunities ▪ Serving as a forum for operational issues regarding policy & operations considerations through subcommittees, e.g. the AZTech Advanced Traveler Information Systems Working Group, AZTech TMC Operators Working Group
Operations Committee Structure and Roles	Names and Roles	Criteria includes: Operational authority in primary agency, interest and passion for ITS, broad multi-functional, multi-modal representation. The AZTech Operations Committee Membership Structure would have: ▪ Open Membership for public agencies (vs. finite number) ▪ Equal voice ▪ One vote per agency ▪ A chair elected by the AZTech Operations Committee for a two-year term ▪ Private partners serving an advisory role

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Authority, Accountability	Identifies what decisions the Operations Committee can make and to whom they are accountable	As a subcommittee, the AZTech Operations Committee is accountable to the AZTech Executive Committee. The AZTech Executive Committee is given authority by participating agencies and MAG (through the ITS Strategic Plan). The membership of the AZTech Executive Committee gives authority to AZTech through commitment of its resources and alignment of initiatives, policy and procedural implementation. The AZTech Operations Committee is focused on recommending and developing strategic initiatives and regional policy and guidelines on traffic operations to the AZTech Executive Committee, and also advisory recommendations to individual member public agencies on such items as: Freeway-and arterial operations; C2C communications, traveler information, regional ITS projects and project priorities, shared maintenance, etc. The AZTech Operations Committee makes decision by consensus method unless it cannot make a decision, in which case the Chairs can exercise consultative decision making.
Tracking & Reporting	Project updates & communication of progress, milestones, timelines, etc. Include frequency of communications	The AZTech Operations Committee members report progress to each other as needed and to the AZTech Executive Committee. Other Subcommittees report progress to the AZTech Operations Committee who then forwards necessary issues, recommendations or accolades to the AZTech Executive Committee.
Resources	Staffing, budgets, time & materials the Operations Committee will need to accomplish its purpose	Resources are asked for and approved by the AZTech Executive Committee as necessary.