



AZTech TMC Operators Working Group Charter

Element	Definition	Focus
History and Business Case	Brief history of the situation leading to the chartering of the AZTech TMC Operators Working Group. Business case addresses organizational relevance and urgency [financial, growth/re-alignment, service and culture]	<p>The AZTech Intelligent Transportation System (ITS) Model Deployment began as an experimental ITS model deployment project that was federally funded from 1996-2003 in the Phoenix metropolitan area. It is a regional collaboration of both public and private sectors and has been highly successful. The initial phase of AZTech cleared the path for this next phase by removing institutional barriers, building collaborative relationships and garnering resources to ensure its effectiveness.</p> <p>The AZTech TMC Operators Working Group is a coordinating group of traffic management center operators to improve the working relationships among local traffic Management Centers (TMC) in Maricopa County.</p>
Mission	What business is AZTech in?	To champion the implementation and integration of intelligent communication and transportation systems technologies for regional solutions that provide timely and accurate information, save lives, improve mobility, and enhance quality of life.
Vision	What would we like AZTech to become?	A world class regional transportation and communication system that provides real-time information and on-time services to enable safe and efficient travel meeting the needs of our community.
Values	What common beliefs and ideals does AZTech value?	<ul style="list-style-type: none"> ▪ Collaboration ▪ Leadership ▪ Integration ▪ Results
Strategies	The strategies needed to achieve the AZTech Mission and Vision	<ul style="list-style-type: none"> ▪ Establish Education and Outreach Programs ▪ Expand and Strengthen Partnerships ▪ Plan, Develop and Deploy Integrated Systems ▪ Optimize Regional Operations and Management ▪ Research and Test New Technological Opportunities
Purpose of the TMC Operators Working Group (core question & deliverables)	Reason the TMC Operators Working Group exists	The AZTech TMC Operators Working Group exists to improve the working relationship among local traffic management and operations centers, ADOT Traffic Operations Center and public dispatch centers in Maricopa County by taking tours of each facility, obtaining a better understanding of the capabilities of each center, and becoming familiar with the procedures, equipment capabilities, locations and hours of operation of each center to enhance traffic management regionally.
TMC Operators Working Group Structure and Roles	Structure & Roles	<p>Criteria includes: Primarily TMC staff representing public agencies interest for traffic management center operation including cross-jurisdictional operations.</p> <p>The TMC Operators Working Group structure would have:</p> <ul style="list-style-type: none"> ▪ Open Membership to public agencies ▪ Equal voice ▪ Each agency attending gets only one vote <p>There will be two co-chairs for the AZTech TMC Operators Working Group. The co-chairs will represent the two AZTech lead agencies, MCDOT and ADOT.</p> <p>Upon recommendation by committee members, private entities may attend specific meetings to present information or in an advisory capacity for a specified topic at the discretion of the Committee Chair.</p>



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Authority, Accountability	Identifies what decisions the team can make and to whom they are accountable	<p>The membership of the AZTech Executive Committee gives authority to AZTech through commitment of its resources and alignment of initiatives, policy and procedural implementation.</p> <p>The TMC Operators Working Group will make decisions using a consensus model regarding the direction and focus of the Working Group. The Working Group chairs will be empowered to make a decision if the group needs to move forward and cannot agree. The Working Group will also work closely with the AZTech Operations Committee in order to ensure integration of efforts.</p>
Approach	General approach or methods to be used to achieve purpose.	<p>The Working Group will meet on the second Tuesday of every other month. The co-chair(s) of the Working Group will attend the AZTech Executive Committee and AZTech Strategic Steering Committee meetings to update the group on activities and get input where needed and if there is funding or other resource needs, change in direction or focus.</p> <p>Working Teams will be formed to assist in the implementation of initiatives and may meet frequently in between Working Group meetings.</p>
Tracking & Reporting	Project updates & communication of progress, milestones, timelines, etc. Include frequency of communications.	The AZTech TMC Operators Working Group Co-Chairs will report progress to the AZTech Strategic Steering Committee and Executive Committee at their meetings and internally as needed. Working Group to provide action plan initiatives and update the status of the initiatives in the Central Resource Database.
Resources	Staffing, budgets, time & materials the Working Group will need to accomplish its purpose	Resources are requested through the AZTech Strategic Steering Committee and approved by the AZTech Executive Committee as outlined in the annual AZTech Action Plan.